



**ANTELOPE VALLEY COLLEGE  
STUDENT LEARNING OUTCOMES MEETING**

**April 23, 2012  
3:00 p.m. – 4:30 p.m.  
L 201**

To conform to the open meeting act, the public may attend open sessions

1. **CALL TO ORDER AND ROLL CALL**
2. **OPENING COMMENTS FROM THE SLO COMMITTEE CHAIR**
3. **OPEN COMMENTS FROM THE PUBLIC**
4. **APPROVAL OF MINUTES**
  - a. March 26, 2012
  - b. April 9, 2012
5. **REPORTS**
  - a. Updates from the Department of Institutional Effectiveness, Research, and Planning – T Younglove/A Voelcker
6. **ACTION ITEMS**
  - a. PLOs:
    - Commercial Music I and II
  - b. SLO Committee Member Roles and Responsibilities
  - c. FPD Credit for Assessment Facilitators
  - d. Reporting Cycle for 2012-2013
  - e. SLO Glossary Revisions
6. **DISCUSSION ITEMS**
  - a. Liberal Arts and Sciences: Option II Recipient Course History
  - b. Fall 2012 Welcome Back
8. **ADMINISTRATIVE BUSINESS**
  - a. SLO-Related Events:
    - “WEAVE: Refresher Training”- April 27, 2012
    - “SLOs: From Data to Action Plans”-May 2, 2012
    - “WEAVE: Basic Training”-May 2, 2012
    - “Learning Outcomes Update”- May 4, 2012
    - Spring Assessment Week- May 7-11, 2012
    - WEAVE Data Days- June 5-7, 2012
9. **OTHER**
  - a. Future SLO Meeting dates for Spring 2012: April 23 and May 14
10. **ADJOURNMENT**

**NON-DISCRIMINATION POLICY**

Antelope Valley College prohibits discrimination and harassment based on sex, gender, race, color, religion, national origin or ancestry, age, disability, marital status, sexual orientation, cancer-related medical condition, or genetic predisposition. Upon request, we will consider reasonable accommodation to permit individuals with protected disabilities to (1) complete the employment or admission process, (b) perform essential job functions, (c)

enjoy benefits and privileges of similarly-situated individuals without disabilities, and (d) participate in instruction, programs, services, activities, or events.



**ANTELOPE VALLEY COLLEGE**  
**STUDENT LEARNING OUTCOMES COMMITTEE**  
**April 23, 2012**

**1. CALL TO ORDER AND ROLL CALL**

Mr. Fredy Aviles, the Student Learning Outcomes (SLO) Incoming Faculty Co-Chair, called the April 23, 2012 SLO Committee meeting to order at 3:06 p.m.

**2. OPEN COMMENTS FROM THE CHAIR**

None

**3. OPEN COMMENTS FROM THE PUBLIC**

None

**4. APPROVAL OF MINUTES**

**a. March 26, 2012**

A motion was made and seconded to approve the March 26, 2012 SLO Committee minutes. Motion carried.

**b. April 9, 2012**

A motion was made and seconded to approve the April 9, 2012 SLO Committee minutes. Motion carried.

**5. REPORTS**

**a. Updates from the Department of Institutional Effectiveness, Research and Planning - T. Younglove/A. Voelcker**

- Mr. Younglove distributed a flyer entitled Deficiencies Leading to Sanction, and noted that in February 2012, the ACCJC analyzed the institutional deficiencies that caused the commission to impose a sanction of Warning, Probation or Show Cause. Twenty eight colleges were on sanction as of January 2012. The reasons for sanction included deficiencies related to: 1) program review, 2) planning using assessment results, 3) Board roles and responsibilities, 4) internal governance issues, 5) financial management stability, and 6) miscellaneous/ other issues. Mr. Younglove noted that it is a good idea to look at the reasons for sanction, and felt that there is a need to get assessments into the plan.

**6. ACTION ITEMS**

**a. PLOs**

• **Commercial Music I and II**

Mr. Aviles noted that all the changes that the committee had decided from the last meeting had been incorporated. A motion was made and seconded to approve the Commercial Music I PLOs. Motion seconded and approved with no abstentions.

A motion was made to approve the Commercial Music II PLOs. Motion seconded and approved with no abstentions.

**b. SLO Committee Member Roles and Responsibilities (attachment)**

A motion was made to approve the SLO Committee Member Roles and Responsibilities as outlined on the draft attachment dated March 29, 2012. Motion seconded and approved with no abstentions.

**c. FPD Credit for Assessment Facilitators (attachment)**

A motion was made to approve the document outlining the responsibilities of the facilitators and the formula for awarding FPD credit. Motion seconded and approved with no abstentions.

**d. Reporting Cycle for 2012 – 2013 (attachment)**

The committee reviewed the document outlining the reporting guidelines for academic courses, and it was noted that data and action plans should be submitted every semester. It was also noted that OOs will have a separate reporting cycle. The following changes to the document were:

Item (1) should be changes from 2011-2012 academic cycle to **2012-2013** academic cycle.

Item (2) PLO assessment will occur according to the cycle of assessment established for each program.

Item (3) In order to demonstrate compliance with accreditation requirements, SLO/PLO data assessment and reporting will now occur both fall and spring semesters.

A motion was made to approve the document with the above noted changes. Motion seconded and approved with no abstentions.

**e. SLO Glossary Revisions (attachment)**

A motion was made and seconded to approve the new SLO Glossary Terms as presented. The terms are:

1) **Introduced:** Students become aware of and comprehend the material necessary for application, 2)

**Developed:** Students receive continuing exposure to the material and opportunities to practice applying the content, and 3) **Mastered:** Students achieve competency in application of the content and are therefore ready for transfer to upper division work OR to use the skills, knowledge, abilities, attitudes, etc. in the workplace.

Motion approved with no abstentions.

**7. DISCUSSION ITEMS**

**a. Liberal Arts and Sciences: Option II Recipient Course History (attachment)**

Mr. Aaron Voelcker presented a table of all course requirements for each particular program and asked the committee which courses they wanted to target. He pointed out that the courses that were not highlighted were not on the list for general education. The percentage shown on the table is the percentage of students who have completed an LAS degree. Dr. Aviles mentioned that it would probably be best to develop some simple form of assessment like multiple-choice questions that look at culture and method to present to the students. Instructors would have a discussion to come up with questions to target the PLOs, and the committee agreed that four courses would be appropriate: POLS 101, PSY 101, SOC 101 and HIST 108.

**b. Fall 2012 Welcome Back**

Mr. Aviles distributed a paper with several questions and comments regarding the Fall 2012 Welcome Back program and asked for suggestions and comments from the committee members. Members felt that current, as well as the new incoming members would participate in the event. It was agreed that there should be information showing the rationale for the flow of information, the history of why we are doing SLOs and why SLOs matter, and it was suggested that a power point be presented. Ted Younglove commented that he has an overview of assessments and SLOs that he thought would fit in. On the list that was handed out, Mr. Aviles agreed that Part I should be more specific and that due dates should be added. Part II would be eliminated, and Part III would not become Part II. Part II would allow participants to work together within their respective disciplines to discuss SLO findings and develop appropriate action plans. The specific date of the event has not been finalized, but it was felt that it would probably be Friday, August 17, 2012. There will probably need to be at least one and perhaps two meetings over the summer to finalize the program, but this will be discussed further at the next meeting of the SLO Committee.

**8. ADMINISTRATIVE BUSINESS**

**a. SLO-Related Events:**

- “WEAVE: Refresher Training” – April 27, 2012
- “SLOs: From Data to Action Plans” – May 2, 2012
- “WEAVE: Basic Training” – May 2, 2012
- “Learning Outcomes Update” – May 4, 2012
- Spring Assessment Week – May 7-11, 2012
- WEAVE Data Days- June 5-7, 2012

**9. OTHER**

a. Future SLO Meeting dates for Spring 2012: May 14<sup>th</sup>.

**10. ADJOURNMENT**

A motion was made and seconded to adjourn the April 23, 2012 Student Learning Outcomes Committee meeting at 4:30 p.m. Motion carried.

| 2011 – 2012 MEMBERS PRESENT |                    |                               | ABSENT MEMBERS                                      |
|-----------------------------|--------------------|-------------------------------|---|
| Dr. Fredy Aviles            |                    |                               | <i>Vacant Confidential Management Member</i>        |
| Kim Covell                  | Melanie Parker     | <b>WEAVE DATA FACILITATOR</b> | <i>Vacant Classified Union Member</i>               |
| Maggie Drake                | Dr. Bassam Salameh | Stacey Adams                  | <i>Vacant AP&amp;P Faculty Member</i>               |
| Dr. Irit Gat                | Ted Younglove      | <b>GUEST</b><br>Will Howard   | <i>Dr. Robert Harris</i><br><i>Patricia Marquez</i> |

| 2012 – 2013 MEMBERS PRESENT |                |                               | ABSENT MEMBERS |
|-----------------------------|----------------|-------------------------------|----------------|
| Stacey Adams                | Wendy Stout    |                               |                |
| Leslie Baker                | Bill Vaughn    | <b>WEAVE DATA FACILITATOR</b> |                |
| Carolyn Burrell             | Aaron Voelcker |                               |                |
|                             |                | <b>GUEST</b>                  |                |