

Outcomes Committee Minutes

Monday, February 10, 2020

LH – 100

3:00 – 4:30pm

Type of Meeting: *Regular*

Note Taker: *Wendy Stout*

Please Review/Bring: Review the past minutes for accuracy.

Committee Members:

Glenn Haller, Faculty co-Chair

Meeta Goel, Administrative Co-chair

Svetlana Deplazes, Research Analyst

LaDonna Trimble, Student Services Dean

Stacey Adams, Faculty Division Rep

Tiesha Klundt, Faculty Area Rep

Gary Heaton-Smith, Faculty Division Rep

Cindy Hendrix, Faculty Division Rep

Cynthia Lehman, Faculty Division Rep

Scott Lee, Faculty Area Rep

Fredy Aviles, Faculty Division Rep

Karen Heinzman, Faculty Division Rep

Candace Martin, Faculty Division Rep

Ronda Nogales, Faculty Division Rep

Joe Owens, Faculty Division Rep

Wendy Stout, Faculty Division Rep

Eugenie Trow, Faculty Division Rep

Jedidiah Lobos, Faculty Division Rep

Kaitlin Bessinger, Adjunct Rep

Hailey Gonzalez, Student Rep

Items	Person	Action
I. Approval of Agenda		Action Taken: Moved and Approved Items added:
II. Opening Comments from the Chairs	<i>Glenn/ Meeta</i>	Action Taken: Introduced new adjunct rep Kaitlin Bessinger. SLO symposium this past weekend seems to be less relevant than prior meetings but looked how Canvas can work with outcomes. Welcome back a presentation was done and issues that implementation team needs to work on were discovered. Mapping is one of those issues.

		<p>We will be talking about changes in the structure of outcomes.</p> <p>Follow Up Items:</p>
<p>III. Approval of Minutes</p>	<p><i>Glenn</i></p>	<p>Action Taken:</p> <p>Moved and Approved.</p> <p>Follow Up Items:</p>
<p>IV. Informational Item – Outcomes Committee Schedule</p> <p>Feb. 24, 2020; Mar. 9, 2020; Mar. 23, 2020; Apr. 13, 2020; Apr. 27, 2020; May 11, 2020</p>	<p><i>Glenn</i></p>	<p>Issues Discussed:</p> <p>Coved dates</p> <p>Action Taken:</p> <p>Follow Up Items:</p>
<p>V. Action Items –</p> <p>Consent Approvals</p> <p>CIS 161, AS - Chemistry</p>		<p>Issues Discussed:</p> <p>Moved and Approved</p> <p>Follow Up Items:</p>
<p>VI. Action Items –</p> <p>Consent Approvals Special Circumstances</p>		<p>Issues Discussed:</p> <p>Moved and Approved</p> <p>Follow Up Items:</p>
<p>VII. Action Items –</p> <p>New or Substantial Approvals</p> <p>CIS 141 CIS 145 PHTC 298 AA - Spanish</p>		<p>Issues Discussed:</p> <p>CIS 141- send back for clarification on SLO 3 and entering Assessment Method: Assessment Criteria: Achievement Target: CIS 145 – sent back for clarification for SLO 3 PHTC 298 – Clarification of SLO 2 AA-Spanish – Moved and Approved</p> <p>Follow Up Items:</p>

<p>VIII. Discussion Item – AP&P Task Force</p>		<p>Issues Discussed:</p> <p>Follow Up Items:</p>
<p>IX. Action Item – Approval of AP&P Task Force Members</p>		<p>Issues Discussed: Approved agreement with AP&P, Outcomes Division Reps would be the first to look over and approve Outcomes, and the Outcomes Task Force members who would give final approval would be two members of the Outcome Committee and the Outcomes Faculty co-Chair. Both the Division Reps and Outcomes Task Force members would be trained by the Outcomes Committee. The task force would represent this committee at AP&P they would move everything forward. The outcomes committee as a whole would still look at new SLOs and PLOs. This committee did approve this change through email.</p> <p>Scott Lee has volunteered. Vote was taken and approved. We still need one more person for the task force.</p> <p>Follow Up Items:</p>
<p>X. Discussion Item – Training of AP&P Task Force Members</p>		<p>Issues Discussed:</p> <p>We have to figure out and figure out what the training needs are with AP&P and the implantation team for eLumen.</p> <p>Follow Up Items:</p>
<p>XI. Discussion Item – Training Division Reps and updating training materials</p>		<p>Issues Discussed: We need to train still on what outcomes are and what makes good outcomes and how to report, how to run reports, how to read the reports. To be able to do this we need training ourselves. The training materials that we do have need to be updated. How do we let reps know what they need to do to the responsibilities that we have outlined?</p> <p>Follow Up Items:</p>
<p>XII. Discussion Items – eLumen Updates</p>		<p>Issues Discussed:</p> <p>Glenn believes that there seems to be no issues with entering data into eLumen for fall 19 or intersession 20.</p>

		Follow Up Items:
XIII. Discussion Items – Structure of Outcomes		<p>Issues Discussed: Draft of the new outcomes committee was discussed and a draft was proposed to seven reps. Draft was sent in email. The community would be made up of one rep from each area.</p> <p>We would lose action plans, ILOs OOs. This committee would be responsible for SLOs and PLs only. The ILOs and OIs would be a separate committee. Action plans would go to program review.</p> <p>Please read through draft and take it to the division and get the faculty opinion.</p> <p>It looks like at this point according to Glenn the committee will not go away.</p> <p>Follow Up Items:</p>
XIV. Discussion Items – Mid-term accreditation report		<p>Issues Discussed: Need to do the mapping. 70% were Mapped. The recommendation needs to be made that all programs and certificate outcomes become mapped. The deadline for a report is April March 31..</p> <p>Follow Up Items:</p>
XV. Discussion Items – Training reporting in eLumen		<p>Issues Discussed: We need to figure out this is done so we can do the training</p> <p>Follow Up Items:</p>
XVI. Discussion Items – Outcomes and Canvas		<p>Issues Discussed: Glenn will into more depth at a later date. We may have some workshops in April how to create maintain and update outcomes in Canvas.</p> <p>Follow Up Items:</p>
XVII. Discussion Items – How much data? The yearly conversation		<p>Issues Discussed: We have said ever class in every semester. There has been some push back. 80-90% of others do this currently. Please ask your Divisions.</p> <p>Follow Up Items:</p>

<p>XVIII. Discussion Items –</p> <p>Action Plans – new name needed also new due date coming?</p>		<p>Issues Discussed:</p> <ul style="list-style-type: none"> eLume use action plan per course and it's more of a repository for thoughts and not what we have determined an action plan. <p>Follow Up Items:</p>
<p>NEXT MEETING DATE: 2/24/2020</p>		