Minutes IT Committee	Thursday, September 13, 2018 L-201 2pm – 3pm

Type of Meeting: *Regular*
Note Taker: *Michele Schottelkorb*
Please Review/Bring: *Agenda and Minutes*
In Attendance: *Duane Rumsey, Mike Wilmes, Perry Jehlicka, James Dorn, Michele Lathrop, Lisa O'Leary, Dean LoNigro, by call in; Deborah Sanchez, Dr. Casey Scudmore, Laureano Flores.*

Committee Members:
Richard Shaw, ITS Executive Director - Dean LoNigro sub for chair this week
Michele Lathrop, Co-Chair
Duane Rumsey, VP Academic Affairs Designee
Mike Wilmes, ITS Systems Administrator
Javier Carcano, ITS Systems Security Administrator
Perry Jehlicka, DETC Co-Chair
James Dorn, Academic Senate
Vacant, Academic Senate
Dr. Casey Scudmore, Faculty Union
Deborah Sanchez, Faculty – Library/Institutional Research
Michele Lathrop, Classified – Academic Development
Vacant – Classified – Student Services
Denise Anderson – Classified – Business Services
Lisa O'Leary – Classified Union
Dawn McIntosh – Classified CMS
Vacant – ASO Student
Laureano Flores – Dean – Instructional Services
LaDonna Trimble – Dean – Student Services

Items	Person	Notes
I. Approval of Minutes	*All*	From May 24, 2018
II. Election of Co-Chair	All	Mike nominated Michele L., James seconded. All approved.
III. Recruitment Update	Chair	Director of Technology Operations - Dean LoNigro Clerical III - Michele Schottelkorb Programmer Analyst - Committee Meeting Identified candidate for Technical Analyst
IV. Employee Hardware Standard Desktop		Information Item: Quick Review because of recent revisions for Banner 9 Super Users

V.	Operations Update	Various	Information Item: Banner 9, eLumen, Edunav, Ellucian, Security Updates.
			Banner 9 to go live October 19-22, Live 23rd training in process.
			    eLumen: Met through Summer, bi-weekly, work continues CurricuNet Content being ported.
			
			    EduNav: Implementation in process -pilot in November - tentative
			
			    Self-Service Captioning: implementation in process training and more info to follow soon. Approved by CCC Chancellor's office, working on better priced company and better service.
			Reminder – AntiVirus licensing available for employees send request to help@avc.edu

VI.	AP Review	Chair/All	First reading and discussion of proposed revisions for AP 3722 Acceptable Use & AP3721 Network Remote Access Asked all committee members to review thoroughly prior to next meeting.
VII.	Meeting Dates	Chair	**2018-19** 2018 – 9/27, 10/11, 10/25, 11/8, 12/13 2019 – 1/10, 2/14, 2/28, 3/14, 3/28, 4/11, 4/25, 5/9, 5/23, *Summer? 6/13, 6/27, 7/11, 7/25, 8/8*
	NEXT MEETING DATE:		9/27/2018