ANTELOPE VALLEY COLLEGE

Minutes IT Committee	Thursday, Sept 12, 2019 L-201 2pm – 3pm

Type of Meeting: *Regular*
Note Taker: *Jana Crawford*
Please Review/Bring: *Agenda and Minutes*
In Attendance: *Richard Shaw, Lisa O'Leary, Perry Jehlicka, Bill Carlson, Deborah Sanchez, Laureano Flores, LaDonna Trimble, Jimmie Bowen, Rick Motawakel, Rianne Palecpec, by phone: Dr. Casey Scudmore*

Committee Members:
Richard Shaw, ITS Executive Director
Lisa O'Leary, Co-Chair
Duane Rumsey, VP Academic Affairs Designee
Mike Wilmes, ITS Systems Administrator
Javier Carcano, ITS Systems Security Administrator
Perry Jehlicka, DETC Co-Chair
Rick Motawakel, Academic Senate
Jimmie Bowen, Academic Senate
Dr. Casey Scudmore, Faculty Union
Deborah Sanchez, Faculty – Library/Institutional Research
Michele Lathrop, Classified – Academic Development
Vacant – Classified – Student Services
Denise Anderson – Classified – Business Services
Lisa O'Leary – Classified Union
Bill Carlson – Classified CMS
Rianne Palecpec – ASO Student
Laureano Flores – Dean – Instructional Services
LaDonna Trimble – Dean – Student Services

Items	Person	Notes
I. Welcome/Introductions	Chair	**Introductions:** *Alex Parisky, Manager, Instructional Resources & Design* *Morgan Bohnsack, Manager, Enterprise App.s & Development* *Rianne Palecpec, ASO Student Representative*
II. Approval of May 23,2019 Minutes	All	*Correction on date of last meeting, otherwise minutes approved as written.*
III. Annual Election of Co-Chair	All	*Lisa O'Leary elected as Co-Chair for the term Aug 2019 – June 2020*
IV. AVC ID Update	Chair	**Issues Discussed:** *The mobilization of AVC ID went well.* *A couple of issues came up that were not seen in testing due to construction in the current testing environment.* *As AVC ID stabilizes, more services and tools will be attached.*

V. AP Update	Chair	**Issues Discussed:** *Rick Shaw proposed merging from the League's proposed 3725 on ADA into existing AP 3720.* *Alex Parisky will raise faculty awareness with ADA regulations and point them to resources to assist with meeting full compliance in their learning materials. Faculty can also contact the IMC to schedule a one-on-one appointment.*
VI. Other Issues	All	**Issues Discussed:** *The first phase of security camera deployments has begun and is expected to be completed by October 2019. Discussions were held with the classified union regarding the use of footage from video cameras and a MOU was completed over the summer. Video footage is tightly restricted to law enforcement and ITS.* *Computer lab refresh is scheduled for every four years with the exception of engineering labs due to software requirements. Running dialog continues regarding laptop refresh.* *ITS is looking at application and remote access for students by user rather than location.*
FUTURE MEETING DATES: Fall 2019: 9/26, 10/10, 10/24, 11/14, 12/12, Spring 2020: 2/27, 3/12, 3/26, 4/9, 4/23, 5/14, 5/28 Summer 2020: 6/11, 7/9 (if needed)		