

TECHNICAL EDUCATION DIVISION

Division Meeting

February 14, 2012 2:30-3:30 p.m. p.m. TE7 101

MINUTES

Present:

Leslie Baker
Ty Mettler
Tom Hutchison
Rob Falb

Tim Sturm
Jack Halliday
Dexter Cummins
Neal Weisenberger

Absent:

Joe Owens
Rick Motawakel
Maria Clinton
Justin Shores

Adjunct

Melissa Ramiro
Tim Lynskey
Carlos Pinho

Jim Henchey
Wil Howard
Nick Titiriga

Meeting called to order at 2:30 p.m.

Maggie's Replacement

Dr. Karen Cowell, Dean of Health Sciences, will be the dean of Technical Education Division upon Maggie's retirement.

SLO & PLO Data into WEAVE – Handout

Aero, Autobody, Clothing & Textiles and Interior Design have completed both the assessment data and actions plans for fall 2011 SLOs in WEAVE. Administration of Justice, Agriculture, Electronics and Fire Tech have completed assessment data entry in WEAVE but are still working on action plans. The rest of the programs need to complete this by the end of February.

In spring 2012, will be the first time many of the mastery PLOs will be measured and should be assessed in spring 2012.

SLO's in Syllabus

Title V in Ed. Code states course objectives need to be in the Course Outline of Record and syllabus. Grades for each student are tied to their performance on learning objectives. Having SLO's in the syllabus may confuse, as SLO's grade the course versus objectives grading individual student. The visiting accreditation teams are looking for SLOs to be an integral part of the syllabus. A recommendation on how to present SLOs in the syllabus for fall 2012 is maybe in the back of the syllabus.

Advisory Committee Templates – Handout

Dr. Karen Cowell with input from Maggie and per Sharon Lowry came up with a standardized form for advisory committee meeting agendas and minutes. This was a big topic of discussion for Accreditation. Dr. Cowell was collecting data on advisory committees and there was no standardization. These forms are meant to be user friendly. Minutes are not transcripts of everything said at meetings, they just capture essence of what was discussed.

Everyone to have an advisory meeting before end of April and would be wonderful to have 100% done. Goal: 1 meeting per semester.

Awarded Degrees – Handout

This handout came from Research and Planning. Was compiled over the last 5 years. Very enlightening. Our division is doing well and can see our programs compared to rest of the campus.

Perkins Proposals – 2012/2013

Time to consider Perkins proposals for 2012/13. Proposals must be associated with program improvements. If you are planning a Perkins proposal for 2012/13, need to meet with Maggie to discuss how benefits program, what you want to do, vendors, cost. If you do not meet with her, proposals will not be put forward. She would like to hand off to Dr. Cowell, well-conceived proposals that can be accomplished next year.

Dr. Cowell will be in charge of managing funds and will be primary person to monitor planning team meeting in April.

SLO Committee Representative for Tech Ed Division

The SLO Committee is expanding and becoming more visible as part of accreditation. Made a proposal to Academic Senate to structure SLO Committee similar to AP&P and have division representatives to help with WEAVE. Also have at large positions for Academic Affairs. Interested division members: Leslie Baker and Tim Sturm. Members voted and Leslie Baker will be division representative on SLO Committee.

AP&P

Nothing to report at this time.

Other

The only approved hiring replacement will be to hire a fire tech instructor to replace Rob Falb. Every other hiring for faculty was pulled back. For the hiring committee, Tom Hutchison will be the division representative and Rob Falb will be the discipline faculty. Get the word out to the Fire community about the position.

Neal Weisenberger mentioned that Antelope Valley Water District Partners and AVC will be offering Smart Water landscaping seminars once a month here on the AVC campus in the Ag facility. Neal has also completed 30 years with AVC.

Leslie Baker, Interior Design, is donating two hours of consultation for Foundation fund raising dinner. Anyone else interested in donating something, let Maggie or Maureen know and will get you specifics.

Next division meeting, March 13, 2012, 2:30 pm.

Meeting adjourned 3:30 p.m.