



Faculty Professional Development Committee Minutes

Date: Wednesday, November 7, 2023
 Time: 2:30pm-4:00pm
 Location: [Zoom](#)

Type of Meeting: *Regular*

Note Taker:

Please Review/Bring: Minutes from the Nov. 8 meeting, FEP reflective reports, proposed non-credit statement

Committee Members:

Position	Member Name	Contact	Present	Absent
Faculty Co-Chair	Kathy Osburn	kosburn@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Van Rider	Van.rider@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Council Member	Nathan Dillon	ndillon@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CMSA Representative	James Nasipak	jnasipak@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	gkrynen@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classified Representative	Vacant		<input type="checkbox"/>	<input type="checkbox"/>
Tenure Evaluation Coordinator	Mike Pesses	Mike.Pesses@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	sfarrukh@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Union Representative	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	jwanko@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	kquesada@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	rbrynin@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Caleb Healey	Chealey@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Zia Nisani	znisani@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	sbowers@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	mhoffer@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Dr. Richie Hao	rhao@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	Glen Knowles	gknowles@avc.edu	<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	kmoser@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	kshafer2@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	clmiller@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT		<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	Issues Discussed: Action Taken: Motion made by: Zia Nisani Second: Kent Moser

		<u>Follow Up Items:</u>
II. Opening Comments from Co-chairs	Kathy Osburn Van Rider	<u>Issues Discussed:</u> Kathy and Van both thanked the committee for their work <u>Action Taken:</u> <u>Follow Up Items:</u>
III. Open Comments from the Public	All	<u>Issues Discussed:</u> Jane Bowers pointed out that the @One spring courses are now available <u>Action Taken:</u> <u>Follow Up Items:</u>
IV. Approval of Previous Minutes	All	<u>Issues Discussed:</u> <u>Action Taken:</u> Motion made by: John Second: Kent <u>Follow Up Items:</u>
V. Discussion Items	All	<p>1. Update from our Technical Trainer, Greg Krynen Deans and admins will be able to run their own participation reports in the Vision Resource Center next year. Faculty are still not signing in to zoom properly and are not receiving credit for attending. FPD chair will send out another warning. We have faculty not using VRC to request FPD event. By properly requesting the event would cut Greg's work down by 40%. Faculty need to register for events via the VRC. Greg is still missing sign-in sheets from events this semester. FPD chair will email the spring presenters and remind them to submit their sign-in sheets. Presenters must use their AVC Zoom to ensure attendees receive credit.</p> <p>Zia stated that we need accountability for presenters to submit attendance sheets</p> <p>Greg walked the committee through the new FPD Teams area in MS Teams</p> <p>2. FEP update/discussion, Mark Hoffer One report was done incorrectly. Mark explained the process to the participants and the process was not followed.</p> <p>The committee decided to extend the deadline for the team. He will communicate with them and set a new deadline.</p> <p>3. Welcome Back Day Update, Kathy Osburn An overview of the program was given.</p> <p>John Wanko discussed counselors attending welcome back day. Counseling suggested offering longer hours</p>

		<p>the week of welcome day so that we can close SSV on welcome back day. Sawsan expressed great affinity for our counseling faculty and for classified who cannot attend opening day. Rona asked if we could stream it to the SSV building so that counselors could at least watch.</p> <p>Could counseling be staffed by volunteer adjuncts on welcome back day? It seems like mixed messaging—we want to be inclusive but we aren't.</p> <p>4. Open Discussion</p> <p>We discussed the handbook and standards. We need to change our standards to Standard 1, Standard 2, and Standard 3 and we will denote which Standard 1 activities are Faculty Academy.</p> <p>We need to change subject specific conferences to be Standard 1.</p> <p>Change requirements for Standard 1 and 2 to eight hours. Remainder in standard 3.</p> <p>Van: We need greater flexibility but we want to maintain balance.</p>
VI. Action Items	All	1. FEP report approval with the exception of the one IE that has a pending due date: Approved unanimously
VII. Adjourn	All	
NEXT MEETING DATE: Jan. 10, 2024		Meeting Dates for Fall 23: Aug. 23, Sept. 13, Sept. 27, Oct. 11, Oct. 25, Nov. 8 , Nov. 29