



Faculty Professional Development Committee Minutes

Date: Wednesday, August 24, 2022
Time: 2:30pm-4:00pm
Location: [Zoom](#)

Type of Meeting: *Regular*

Note Taker: *Kathy Osburn*

Committee Members:

Position	Member Name	Contact	Present	Absent
Faculty Co-Chair	Kathy Osburn	kosburn@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Co-Chair	Kathryn Mitchell	kmitchell18@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Administrative Council Member	Dr. Howard Davis	hdavis18@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CMSA Representative	James Nasipak	jnasipak@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Technical Liaison	Greg Krynen	gtkrynen@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classified Representative	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Tenure Evaluation Coordinator	Tina McDermott	tmcdermott@avc.edu	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Adjunct Representative	Sawsan Farrukh	sfarrukh@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Union Representative	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	John Wanko	jwanko@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, Counseling	Katherine Quesada	kquesada@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Dr. Rona Brynin	rbrynin@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, CTE	Kimberly Sennett	kburton3@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Dr. Zia Nisani	znisani@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, MSE	Jane Bowers	sbowers@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	Mark Hoffer	mhoffer@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, L&CA	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, A&H	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Kent Moser	kmoser@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, SBS	Ken Schafer	kshafer2@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	Carrie Miller	cmiller@avc.edu	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Faculty Rep, AKIN	VACANT		<input type="checkbox"/>	<input type="checkbox"/>
ASO Rep	VACANT		<input type="checkbox"/>	<input type="checkbox"/>

Items	Person	Action
I. Approval of Agenda	All	Issues Discussed: Action Taken: Moved by Zia Nisani, second John Wanko

II. Opening Comments from Co-chairs.	Kathy Osburn Kathryn Mitchell	Issues Discussed: Kathryn, good feedback from opening day. Atmosphere was upbeat, good indication for the coming year. Howard Davis echoed positive comments for opening day
III. Open Comments from the Public	All	Issues Discussed: None
IV. Approval of Previous Minutes (04/27/22)	All	Issues Discussed: Moved by Zia Nisani, second by Mark Hoffer Action Taken: Kent Moser abstained
V. Discussion Items	All	<ol style="list-style-type: none"> 1. Adjunct Training Opportunities (Sawsan) Sawsan discussed options for adjunct faculty including using the FEP to foster adjunct growth. 2. FEP, Kathy spoke to President Zellett requesting reassigned time for program lead. Mark Hoffer spoke on deadlines. 3. Cornerstone: Kathy thanked Greg for all his hard work. Primarily positive feedback. Cornerstone doesn't total hours. How do we track? Greg is researching. Standards are in the description field. Greg is working to get the standards field added. Howard said that the problem is system wide. Reporting tool is not accurate. 4. Standards: Rona asked if off campus events are standard three. Zia says yes, off campus events are standard three. 5. Handbook: Formed a short-term subcommittee to create an outline for the handbook. The subcommittee will be chaired by James Nasipak and the members will include Mark Hoffer, Zia Nisani, John Wanko and Ken Shafer. The subcommittee will have an outline for the handbook at our next meeting. 6. Opening Day Sub-Committee <ol style="list-style-type: none"> a. Kathy will work with Patty McClure to determine the processes for solicitation of Opening Day presenters as well as the timeline required. 7. FPD Week, one week prior to start of Fall term <ol style="list-style-type: none"> a. The committee discussed the possibility of offering FPD events the week prior to the start of the fall semester. The events would be varied but would include completing action plans, program review,

		<p>as well as course and program curriculum updates.</p> <p>8. FPD Canvas Shell</p> <p>a. The FPD Canvas shell is complete and all faculty will be invited to join the shell as students. The Canvas shell will hold instructions and documents.</p> <p>9. Solicitation of FPD Events for FY 23/24 timeline and processes: The committee discussed the need to solicit heavily for FPD event proposals.</p> <p>10. Meeting Dates for Fall 22: 8/24, 9/14, 9/28, 10/12, 10/26, 11/9/,11/23</p>
VI. Action Items	All	
VII. Adjourn	All	Meeting Adjourned at 4:00
NEXT MEETING DATE: Sept. 28		